

Information on the Application for the Initiation of the Doctoral Examination Procedure



TECHNISCHE
UNIVERSITÄT
DARMSTADT

Prior to Application:

Please note that the examination board should be broadly composed, i.e. it should consist of:

- supervisor
- one or two further reviewers (typically external or from the same research group)
- two examiners from two other research groups of the Department of Mathematics
- chair (will be appointed by the Departmental Office)

Required Documents for the Initiation of the Doctoral Examination Procedure:

- Form „Application for initiating the doctoral examination procedure”
Important for the doctoral degree certificate to be issued later: Please state the correct title of the supervisors when applying for initiating the doctoral examination procedure, e.g. Professor Dr. rer. nat. or Professor Dr.-Ing. The titles of the supervisors on letterheads, business cards, internet or in books are not relevant. The relevant document is the one that authorizes the use of the academic degree.
- Declaration concerning the doctoral thesis (must be submitted in the original with the handwritten signature!)
- Curriculum vitae
- Proof of payment of the doctoral fee

The doctoral fee in the amount of €100.00 must be transferred to:

Technische Universität Darmstadt
Bank: Stadt- und Kreissparkasse Darmstadt
IBAN: DE 36 5085 0150 0000 7043 00
BIC: HELADEF1DAS
Verwendungszweck: Promotionsgebühren FB 4

Please inform the Departmental Office (e-mail: promotionen@mathematik.tu-darmstadt.de) whether the oral examination will be held in German or English.

Notes on the Doctoral Thesis:

- Please submit your doctoral thesis (submitted) to the Departmental Office **no later than 3 days (1:00 pm) before the meeting of the doctoral admissions board committee**. We require:
 - an electronic version by email
 - an electronic version on USB stick
 - a version for each reviewer (hardback printout, no spiral binding) and an additional version for the Departmental Office.
- If the doctoral thesis is written in English, a summary in German must be provided.